

**WAYNE COUNTY EMPLOYEES' RETIREMENT COMMISSION
AUDIT COMMITTEE MEETING**

**December 14, 2015
9:00 am**

**28 WEST ADAMS, 18TH FLOOR
CONFERENCE ROOM
GRAND PARK CENTRE
DETROIT, MICHIGAN 48226**

Commissioners Present:

Hugh Macdonald* (Chairman)
Denis Martin* (Vice-Chairman)
Tina Turner *
Elizabeth Misuraca* (9:15 am)

* Represent Audit Committee Members

Absent:

Henry Wilson*

Others Present:

Gerard Grysko, Todd Pickett and Matthew Haugh



1. Call to Order at 9:00- a.m.

2. Roll Call;

Present: Hugh Macdonald, Chairman; Denis Martin, Vice-Chairman; Tina Turner

Absent: Elizabeth Misuraca; Henry Wilson

3. Minutes of the meeting on November 14, 2015.

Mr. Martin moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Waive the reading and to Approve the minutes of November 14, 2015, and Place as Correspondence on the December 21, 2015, Wayne County Employees' Retirement Commission, Regular Meeting.

The motion was supported by Ms. Turner and carried unanimously 3-0.

4. Consideration of the ARC County Defined Benefit Plan for the fiscal year ending September 30, 2016.

Mr. Turner moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Accept the ARC County Defined Benefit Plan for the Fiscal year ending September 30, 2016 and Place as Correspondence on the December 21, 2015, Wayne County Employees' Retirement Commission, Regular Meeting.

The motion was supported by Mr. Martin and carried unanimously 3-0.

5. Consideration of the ARC WCAA Defined Benefit Plan for the fiscal year ending September 30, 2016.

Mr. Martin moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Accept the ARC WCAA Defined Benefit Plan for the Fiscal year ending September 30, 2016 and Place as Correspondence on the agenda on the December 21, 2015, Wayne County Employees' Retirement Commission, Regular Meeting.

The motion was supported by Ms. Turner and carried unanimously 3-0.

6. Consideration of the Cash Flow Analysis Report through November 30, 2015.

Mr. Martin moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Accept the Cash Flow Analysis Report through November 30, 2015, and Place as Correspondence on the December 21, 2015, Wayne County Employees' Retirement Commission, Regular Meeting.

The motion was supported by Ms. Turner and carried unanimously 3-0.

Ms. Misuraca enters at 9:15 am.

7. Consideration of report by staff on the Retiree Signature and Verification Policy Compliance. (Pass for the Day at the October 15, 2015, Audit Committee meeting.)

Deputy Director Grysko provided an oral report stating that Staff Payroll reversed out 180 checks totaling \$123,388.16 for the remaining thirty-six (36) non-responsive members for non-compliance of the Retiree Signature and Verification Policy. Mr. Grysko informed the Committee of the extra work staff is continually doing that is not required by the Retiree Signature and Verification Policy, including working with the Wayne County Sheriff's Department to investigate this matter. Mr. Grysko reminded the Committee that the Wayne County Sheriff has been retained to attempt to locate the retirees in non-compliance with the policy and will provide monthly summary reports on the sheriff's progress and recommendations.

Ms. Misuraca stated that she would like to see the final retirement calculations work-up for former other key employees. Mr. Grysko responded that Ms. Misuraca could review any retiree file in the office of the appropriate staff member.

Ms. Turner inquired as to whether there ever has been a retiree who had their auto allowance included in their final Average Final Compensation (AFC). Mr. Grysko responded to the question with a "Yes" if the auto allowance was reported on the employee's Federal W2 form. Mileage reimbursements are not included in a final AFC.

Ms. Turner moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Receive and File the report by staff on the Retiree Signature and Verification Policy Compliance and Place on the January 21, 2016 Audit Committee agenda for an updated report by staff.

The motion was supported by Mr. Martin and carried unanimously 4-0.

Mr. Martin moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, that staff Provide a report regarding any recent fraud activity and the Deputy Director give that report at the January 21, 2016, Policy Committee meeting and that the report should state the circumstances incidental to type of possible fraud, what corrective action was

taken and those steps taken to prevent any future possible fraudulent actions against the Retirement System.

Mr. Grysko reminded the Committee that it was bound by the Wayne County Fraud Policy.

Attorney Jack Timmony came to the table and stated that the Retirement Commission and its Committees are not bound by the Wayne County Fraud Policy.

The motion was supported by Ms. Turner and carried unanimously 4-0.

8. Consideration of Progress Report on Service Provider Disclosure Policy required Compensation Disclosure Form and Political Contribution Disclosure Form compliance by Staff.

Ms. Turner moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Pass for the Day the Progress Report on Annual Disclosures by Staff and Place on the January 21, 2016 Audit Committee agenda for an updated report by staff.

The motion was supported by Mr. Martin and carried unanimously 4-0.

9. Such Other Matters.

Ms. Turner moved the adoption of the following resolution:

Be it Resolved, by the Wayne County Employees' Retirement Commission Audit Committee, to Recommend that a separate informational folder, limited to Retirement Commissioner access, of DropBox be created that allows for the Retirement System Commissioners to view how retirees pension benefits are calculated.

Mr. Macdonald stated that this would be micro-managing on the part of the Retirement Commission.

The motion was supported by Ms. Misuraca and carried unanimously 4-0.

10. Public Comment.

There was no public comment.

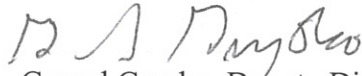
11. Adjournment.

Mr. Martin moved to adjourn the meeting.

The motion was supported by Ms. Turner and carried unanimously 4-0.

There being no further business to come before the Audit Committee the meeting was adjourned at 9:51 a.m. subject to the call of the Chair.

Respectfully submitted,



Gerard Grysko, Deputy Director
Wayne County Employees' Retirement System

